



# Donation Request Form

“Brewing Your Local Blend Since 1994”

If you have a donation, sponsorship or special event, please submit your request via fax to 319-354-7314.

Java House donation requests and special events calendar is often committed far in advance. Please submit your request **at least one month in advance**. Due to the high volume of requests we cannot guarantee a personal response to all requests, but we will make every effort to reply. **Please fill out this form completely. Do not send attachments.**

Thank you for considering us for partnership with your organization.

Name of Organization: \_\_\_\_\_

Organization Tax ID#: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Fax: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Telephone: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Please detail and describe your donation request:

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Method of Receiving:

Cafe Pickup:

211 E. Washington St. (Downtown)

713 Mormon Trek Blvd

1575 S. 1st Avenue (Next to Core Fitness)

UIHC General Hospital Lobby

Date of Event: \_\_\_\_\_ Date and Time Needed By: \_\_\_\_\_

Organization Mission Statement:

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Method of Displaying, Promoting and Distributing Java House Promotions or Gifts:

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**In order for consideration, this form must be completed and faxed to 319-354-7314.**

The Java House Company Office and Bakery  
150 Stevens Drive, Iowa City, IA, 52240  
Phone: (319) 354-2111 ext 103 Fax: (319) 354-7314